Becoming a Sport Club

Please follow the steps to create a new sport club:

1. Check the list of current Registered Student Organizations (RSOs) [here](#) and sport clubs [here](#).
   a. Answer the following questions:
      i. Is there an organization on campus already providing the same or similar activity?
      ii. Does an organization exists that might be receptive to your ideas, talents, interests, and enthusiasm?
      iii. If you answered yes to either of these questions, please speak with the existing organization to learn how you might become involved.

2. If a relevant RSO or sport club does not exist, please complete the RSO registration process with the Office of Student Engagement. The steps for completing the process can be found [here](#).

3. After successfully completing the process of becoming a RSO, the prospective sport club will complete the Prospective Sport Club Checklist, the Prospective Sport Club Application, and the Budget Proposal Form.
   a. The prospective sport club is highly encouraged to download the sport club constitution template, revise their constitution accordingly, and upload the new constitution with the Prospective Sport Club Application.

4. The Competitive Sports Office will contact the prospective club to discuss the submitted Prospective Sport Club Application and the prospective club’s fit with the Sport Club Program.

5. Once the Competitive Sports Office approved the application, the prospective club will present to the Sport Club Council and the Coordinator of Competitive Sports.
   a. Please refer to the Prospective Sport Club Checklist for topics to address in the presentation.

6. If the Council chooses to recommend the RSO for admission into the Sport Club Program and the Competitive Sports Office chooses to grant admission, conditional membership will begin at the start of the upcoming Fall semester.

7. The conditional sport club will complete the New Sport Club Orientation with the Competitive Sports Office at the start of the following Fall Semester.

8. At the end of the academic year, the conditional sport club present an annual report. The Competitive Sports Office will make a decision to grant full status or extend the probationary period for the prospective sport club.